



HOUSING AUTHORITY OF THE BIRMINGHAM DISTRICT

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AMENDMENT

No. 1

Invitation to Bid 12-08

Security Services for the Smithfield Housing Community

January 8, 2011

THE REQUEST FOR QUOTE FOR THIS SOLICITATION IS HEREBY AMENDED OR CLARIFIED AS SET OUT BELOW. THIS AMENDMENT IS APART OF THE INVITATION FOR BID AND MUST BE SUBMITTED WITH YOUR RESPONSE

TO: All Prospective Bidders:

The Invitation for Bid IFB 12-08 for Security Services at the Smithfield Housing Community is hereby amended or specifications clarified as outlined in the following manner:

ADDITIONAL INFORMATION

1. Pre-Submission Conference Attendees:

This meeting was held December 29, 2011, at 11:00 am (CST). This meeting was held at the HABD Central Office Tenant Meeting Room located at 1826 3rd Avenue South Birmingham AL.

Attendees:	S. Carpenter	NAS
	Anthony R. Hazel	Allied Barton Security
	Jack Conner	G4S Secure Solutions
	Edward Sanders	Sanguard Security
	Phillip Lindsay	Global Protective Services
	Thurman Hampton	Global Protective Services
	Mary Neal Clark	DSI Security
	Darrell Jones	Vinson Guard
	James Murry	Eagle Investigation
	Stanley Layton	Eagle Investigation
	Gene Summerville	HABD
	Jacques Duff	HABD
	Carl Edwards	HABD
	Galvin Billups	HABD
	James Brooks	Semper Fi Security
	Robert Grogan	Semper Fi Security
	Arthur Coleman	Coleman Group
	Joseph Hardy	Coleman Group

Introduction:

This amendment serves to state all of the questions expressed by the questions submission closing date, either via formal submittal to the HABD Procurement Administrator or as expressed at the Pre-Bid Conference, attended by those as noted above.

1826 3rd Avenue, South, P.O. Box 55906, Birmingham, Alabama 35255-5906
Telephone (205) 324-0641

Opening Comments (Gene Summerville):

The meeting began with introductions of the HABD staff and pre-submission attendees. Followed with offer submission date and time also questions submission time frames and form of delivery of the questions.

Section 3 (Galvin Billups):

Mr. Galvin Billups, Section 3 Program Administrator went over the importance of being in compliance with Section 3 and provided information for the contractors on the policy and procedures.

Project Overview (Gene Summerville/Carl Edwards):

Contractor shall provide security guard(s) to monitor and patrol the Smithfield Court Housing Community, including recreation center located at 150 8th Avenue North, for a total of eight (8) hours a day, seven (7) days a week between the hours of 5:00 P.M. and 1:00 A.M.

Contractor shall attend Smithfield Court's Resident Council meetings or other specially called meetings to discuss any security concerns raised by the residents during the course of the contracted service.

The Contractor's services shall include, without limitation: monitoring the entire Smithfield premises including the recreation center area by a combination of foot and motor vehicle patrol; maintain daily occurrence logs and related incident reports which shall be timely submitted to the Property Manager and/or Security Manager; routine inspections of the HABD buildings on site to prevent burglaries; promptly report to the local police authorities, the HABD Property Manager on site, and/or HABD Security Manager, all unlawful activities or others that are in violation of HABD policy, including its Criminal Trespass and Criminal Offenses Policy; reporting to the local police personnel any damage to HABD property, injury to persons on HABD property or injury or damage that occurs on or near HABD property.

SECTION I

Solicitation Dates and Times

SECTION II

Questions and Answers

SECTION III

Specifications revisions and clarifications

SECTION I SOLICITATION DATES AND TIMES

Bid Closing Date Unchanged

SECTION II QUESTIONS AND ANSWERS

Question: Does the HABD provide radios or cell phones to the security officers assigned to the North Birmingham Housing Community?

Answer: No, contractor must provide all necessary equipment needed for staff members.

Question: Does the HABD require a marked patrol vehicle for this contract?

Answer: Yes

Question: Does the incumbent security agency provide a security account Manager for this particular contract? And if so, is the position billed to the HABD?

Answer: No, all personal will be included in the fixed price submitted; also the fixed price must match the hourly rate based on the number of hours for the contract period.

Question: The IFB requires mandatory per-employment drug testing. Does the Authority anticipate allowing a transition period from the incumbent contractor to the new contractor?

Answer: Yes

Question: If so, how long does the new contractor have to transition the contract?

Answer: (2) weeks

Question: Will the award decision be made solely on price or best value to the Authority? If other factors will be evaluated in making the award decision, what are those factors? How will each be evaluated?

Answer: The award decision will be based on what is the most advantageous to the Authority.

Question: Who is the incumbent contractor? How long has the incumbent held the contract - performed the same type of services for the authority?

Answer: National Alliance Security Services; service provider has been under contract for two years.

Answer: The HABD is requiring a foot patrol (please see the scope of services provide in the bid package).

Question: Is the contract subject to the Service Contract Act?

Answer: Yes

Question: The IFB states that "not less than the minimum salaries and wages must be paid."**Question:** Does this mean that the federal minimum wage is the lowest amount that can be paid to employees?

Answer: Yes

Question: Can you provide demographic information for the property?

Answer: See attached

Question: Can you provide crime statistics for the property?

Answer: Crime statistics for this area are provided online or thru local police.

Question: The BID PRICE SHEET asks for an "Hourly Rate." Our compensation structure recognizes multiple rates based on seniority, rank, performance and other factors. May we use an average hourly rate for purposes of the Bid Price Sheet?

Answer: Yes, the hourly rate must match the fixed amount based on the number of hours/personnel for the contract period. Remember the contract is a fixed amount contract for two years, adjustments to this amount cannot be made after bids have closed.

Question: Is any pricing information other than the Bid Price Sheet required? Requested?

Answer: No

Question: What is the current rate for the contractor that is performing security services at this property?

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Low Rent , Demographic Summary Report

Age By Gender

Age	Male	Female	HOH Male	HOH Female
0 - 5	18	20.00	0	0
6 - 12	18	17.00	0	0
13 - 17	5	10.00	0	0
18	1	3.00	0	0
19 - 29	24	45.00	6	32
30 - 39	17	26.00	12	24
40 - 49	20	47.00	18	45
50 - 54	21	35.00	21	31
55 - 61	25	74.00	22	70
62 - 65	14	31.00	14	29
Over 65	53	73.00	50	66
Sub Total	216	381.00	143	297

Race

Race	Total	HOH
WHITE	1	1.00
Black	592	439.00
American	0	0.00
Asian	0	0.00
Other	0	0.00
Multiple	3	3.00
None	4	0.00
Sub Total	600	443.00

Elderly/Disbled

Age	Elderly	Non-Elderly	Disabled	Handicapped
0 - 17	0	88.00	3	0
18 - 61	0	338.00	164	3
62 and Older	161	10.00	104	0
Sub Total	161	436.00	271	3

Average TTP and Tenant Rent based on Bed Room Size

Bed Room Size	TTP	Tenant Rent
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Low Rent , Demographic Summary Report

Average TTP and Tenant Rent based on Bed Room Size

Bed Room Size	TTP	Tenant Rent
0	147	76.50
1	210	118.65
2	206	99.13
3	219	106.95
4	0	0.00
5	0	0.00
6	0	0.00
7	0	0.00

Length of Residency

Years of Residency	Total Tenant	Family	Elderly
1 Yr or Less	46	37	9
2 Yrs	49	41	8
3 Yrs	46	37	9
4 Yrs	34	28	6
5 Yrs	19	14	5
6 - 10 Yrs	68	42	26
11 - 20 Yrs	117	61	56
Over 20 Yrs	61	26	35
Sub Total	440	286	154

Total No. of Families Receiving Assistance

Income Source	Total No. of Families	Total No. of Persons
SSI	177	188.00
SS	225	242.00
Pension	24	26.00
TANF	20	20.00
General Assistance	11	11.00
Sub Total	457	487.00

Average Annual Income

Family Size	Avg. Annual Income	Avg. Family Size	Avg. Annual Income Per Family	No. of Families
1	9152	1.36	9782	336
2	13066			66

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Low Rent , Demographic Summary Report

Average Annual Income

Family Size	Avg. Annual Income	No. of Families
3	10245	24
4	6337	12
5	22451	2
Total No. of Families		440

Earned Income

Total No. of Families	No. of Family With Earned Income	% of Family With Earned Income	Total No. of Person	No. of Person With Earned Income
440	74	16.82	598	80

Ethnicity

Relation	Hispanic	Non-Hispanic
HOH	6	434.00
Non HOH	2	155.00
Sub Total	8	589.00

Family Language

Language	Total # by HOH	% Total
English	168	100.00
Sub Total	168	100.00

End of Report